[insert name of school] **VOTING PROCEDURE**

1. Identification of voter by presenting his/her voters card to 1st Clerk
2. Voter’s name is called out and crossed out of the Voters Register
3. Voter is issued with stamped ballot papers
4. Voter marks the ballot papers
5. Voter casts his/her vote
6. Left small finger is marked with ink
7. Voter leaves polling station.